

Soapstone: Celebrating Women Writers
www.soapstone.org
503.327.1042

Agreement between XX and Soapstone for a grant to support the following study group:

as submitted and approved by the Soapstone Board.

Soapstone agrees to reimburse XX for the following expenses up to the amounts listed, upon presentation of receipts, within three weeks after the study group is completed.

Leader	\$ _____
Other	\$ _____
Total:	\$ _____

XX agrees to the following:

The study group is not part of any organization's program.

The study group will be publicized in at least 3 places, including in the Soapstone bi-weekly email announcements. XX agrees to send the announcement for the Soapstone email list no later than six weeks prior to the first session.

The study group will be a public event—genuinely open to the public—not a private one for friends or a pre-existing group.

No funding will be provided for a group smaller than 10.

Soapstone will be acknowledged as the sponsor or co-sponsor in all publicity materials and at the study group, including in any printed materials.

Soapstone charges a small fee for these study groups to cover costs of the grants program and to ensure a committed group. Soapstone determines the amount of the fee and it is paid directly to Soapstone. The fee is waived for anyone who cannot afford it.

All publicity materials will clearly state: that the fee is \$YY, payable to Soapstone, 622 SE 29th Avenue, Portland, OR 97214 and that scholarship inquiries are welcomed.

Signed:

date